Ms. Rinelle Nangoo

**#29 Ojar Avenue, Perseverance Road, Chaguanas**

**Tel:** 326-7743 **| e-mail:** rinellenangoo@gmail.com

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| Profile: A determined and interpersonal individual who can effectively convey information verbally and in writing, committed to professionalism, integrity and strong work ethics, and is dependable and a responsible contributor committed to excellence and success. |

**Professional Experience**

***OJT I.T Technician***

The National Archives of Trinidad and Tobago, Port of Spain

2014 to September 2016

***Calls-Card Support Worker (Part-Time)***

JMMB Bank Chaguanas (formerly known as Intercommercial Bank Limited)

2013 to 2014

**Education**

***BSc Degree in Business Computing with First Class Honours***

(Offered by London Metropolitan University)

School of Accounting & Management (SAM), St. Augustine

2013-2014

* Course Work: Computing Project, Advanced Database Systems Management, Information Systems, Post Implementation Issues, E-Commerce Applications: AE-Business, Database Application Development

I.e. *Computing Project was based on recognizing a problem in a registered company and providing a software and computer based solution to solve the problem and benefit the organization (done with full documentation from proposal to implementation stage)*

***Advanced International Diploma in Computer Studies***

School of Accounting & Management (SAM), St. Augustine

2012-2013

***International Diploma in Computer Studies***

School of Accounting & Management (SAM), St. Augustine

2010-2011

***‘GCE’ CXC Secondary Education Certificate***

Holy Faith Convent, Couva

2005-2010

* Mathematics: Grade 1
* English Language: Grade 1
* English Literature: Grade 1
* Information Technology: Grade 1
* Economics: Grade 2
* Geography: Grade 2
* Physics: Grade 2
* Spanish: Grade 2

**Interests**

Athletic Activities | Cooking | E-Commerce